



CITY OF DIXON
600 EAST A ST.
DIXON, CA 95620-3697
PHONE (707) 678-7000
Building Info Building@cityofdixonca.gov

Permit Resubmittal Form - DCAP

Date:

Permit #:

Address:

APN:

Project Name:

Type of Permit: ☐ Residential ☐ Non-Residential

Applicant Name:

Phone No.:

Email:

****Show changes on original plans by bubbling them on plans and noting with the PC number and date****

1. All resubmittals must be submitted electronically through DCAP [City of Dixon, CA](http://CityofDixonCA.com) A Response Letter and this resubmittal form are required and must be included with your resubmittal.
 - a. Not including Response Letters and Resubmittal Forms will result in Incomplete Resubmittals
2. Resubmittals at a minimum must include these two files:
 - a. A pdf file of the Plan Sheets being revised
 - b. A pdf file of the original Approved and Stamped Plan Set
 - c. Please use proper naming conventions for these files. Include the Plan Check Cycle (PC1, PC2+etc.)

Examples:

PC2_Resubmittal Form

PC2_Response Form

PC2_Plans

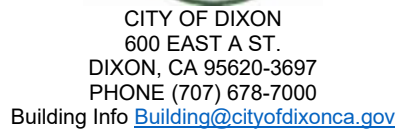
PC2_Structural Calculations

PC2_Special Inspections Form

City of Dixon

Community Development Department – Building Division
600 East A St, Dixon, CA 95620
(707) 678-7000 x1789 • building@cityofdixonca.gov

Rev: 5/13/25



*****Please include this form with the electronic copy of the revised plans and submit directly back to the Dixon Civic Access Portal (DCAP) using your login. *****

- Follow the hyperlink to go to [Civic Access](#)
- Login to your DCAP Account
- Click on the “Dashboard” at the Top Banner
- Click on My Plans
- Select the correct Plan Number
- Click on attachments
- Add attachment (revision) using the proper drop down selection available

SIGNATURE: _____

PRINT NAME: _____

Rev: 5/13/25